



Scientific Proposals Guidelines

Before submitting the proposal

- Please ensure that all speakers have confirmed their availability and commitment at the time of submission.
- Scientific proposals should reflect a balanced representation across sectors, including academia, industry, and regulatory bodies.
- Attention should be given to diversity (geographical distribution, gender balance, and career stage).
- Overrepresentation from the same country should be avoided (e.g. no more than two speakers per country, where feasible).
- All proposals and abstracts must be in English. Please avoid vague statements (e.g. “results will be presented”). References, tables, and figures should not be included in the abstract. Please state compliance with ethical standards where applicable.
- Scientific proposals may include: keynote lectures, congress presentations, scientific sessions, continuing education courses, workshops, and panel discussions.
- You may submit one or more of the proposed formats.
- When submitting the proposal at <https://ctdc13.ba/scientific-proposal-submission/>, please indicate your technical requirements.
- In the submission form, please indicate whether you will require funding to attend the congress. Kindly note that funding opportunities are limited and will be available only through travel grants, for which the call has not yet opened. Participants are therefore encouraged, where possible, to secure their own funding.

Keynote lecture

- Recommended duration: 40–50 minutes for the presentation, followed by 10–15 minutes for discussion;
- The keynote lecture should provide a comprehensive overview of a current and relevant topic within the scope of the event;
- The presentation should be accessible to a broad audience, including representatives from academia, industry, and regulatory sectors.

Congress presentation

- Recommended duration: 25 minutes, including discussion;
- The congress presentation should provide a clear, well-structured, and insightful overview of a current and relevant topic within the scope of the event;
- The presentation should engage a broad audience, including representatives from academia, industry, and regulatory sectors, and be delivered in a clear and accessible manner.

Symposium

- Available formats: 90 minutes (3 speakers) or 120 minutes (4 speakers);
- Suggested structure: 25 minutes for the presentation, followed by 5 minutes for discussion per speaker;
- The first speaker should provide a brief overview to set the scene and ensure coherence across the session.

Workshop

- Up to three speakers per workshop;
- The workshop should focus on a specific topic, methodology, or controversial issue;
- The final 15 minutes should be dedicated to a panel-style discussion involving all speakers.

Panel discussion

- Approximately four participants;
- Each participant should provide short introductory remarks (5–10 minutes);
- The majority of the time should be allocated to moderated discussion and audience interaction.

Continuous Education Course (CEC)

- Format: Extended (180 or 240 minutes);
- The CEC should have clear educational objectives;
- Interactive components should be included (e.g. case-based learning, exercises, discussions);
- Supporting materials should be provided in advance.